

09/2017 JW



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STATE OF DELAWARE
BOARD OF NURSING HOME ADMINISTRATORS

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PUBLIC MEETING MINUTES:	BOARD OF NURSING HOME ADMINISTRATORS
MEETING DATE AND TIME:	Tuesday, September 12, 2017 at 1:00 p.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	November 14, 2017

MEMBERS PRESENT

Michael Salitsky, President
Ray Quillen, Vice-President
Eleanor Allione
Jenifer Vaughn
Timothy Bane
Gwendolyn Benton

MEMBERS ABSENT

Cecilia Jones

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Kevin Maloney, Deputy Attorney General

OTHERS PRESENT

Rebecca Thomas
Mary Ann Poling

CALL TO ORDER

Mr. Salitsky called the meeting to order at 1:00 p.m.

REVIEW OF MINUTES

A motion was made by Mr. Salitsky, seconded by Mr. Quillen, to approve the minutes from the July 11, 2017 meeting as presented. The motion carried unanimously.

UNFINISHED BUSINESS

Rules and Regulations Public Hearing – 1:00 p.m.

The hearing went on record at 1:03 p.m. The Board members were introduced. Mr. Maloney stated the purpose of today's hearing was to propose amendments to the Board's rules and regulations pertaining to crimes substantially related to the practice of nursing home administration as well as provisions on the examination. Mr. Maloney marked as Board Exhibits the affidavits of publication for the Delaware State News and News Journal. Ms. Witte verified that to date there have been no written comments received. There were no public comments. Mr. Maloney advised that the period for public comment will remain open for an additional 15 days and the Board will deliberate at its next scheduled meeting. The hearing concluded and went off record at 1:06 p.m.

Compliance to Final Order – J. Andrew Byrd, Case #29-02-15

The Board received a letter to the Board from the Vice-President and General Counsel for Exceptional Living Centers verifying that Mr. Byrd has maintained his compliance to the final order.

NEW BUSINESS

Review of AIT Progress Reports

After review, a motion was made by Mr. Salitsky, seconded by Mr. Quillen, to deny the AIT progress report submitted for Brandi Covey-Wilson and request that the submission be made on the designated progress report available on the Division's website. The motion carried unanimously.

Ratify Nursing Home Administrator Reciprocity Applications

A motion was made by Mr. Salitsky, seconded by Ms. Benton, to approve the ratified Nursing Home Administrator applications of Jessica Dukes, Derrick Henry and J.E. Felix-Chessman. The motion carried unanimously.

Review Post-Renewal Audits

The Board reviewed the audit documentation submitted by David Boyer, Regina Coffiey, Laura Dittmar, Robert Greer, Carol Leashefski, Mark Quinlan, Donna Winegar and Joyce Winters.

Review AIT Applications

After review, a motion was made by Mr. Salitsky, seconded by Ms. Benton, to approve Rebecca Thomas for a 6-month AIT program. The motion carried unanimously.

Request for AIT Extension and New Preceptor

After review, a motion was made by Ms. Benton, seconded by Ms. Vaughn, to deny the AIT extension request of Elizabeth Meredith for not meeting the requirements for an AIT program. The motion was carried by Mr. Bane, Mr. Quillen and Ms. Allione. Mr. Salitsky recused himself.

After review, a motion was made by Mr. Salitsky, seconded by Mr. Quillen, to deny the extension request of Kristopher Brown and approve the new application and preceptors for a 6-month AIT program. The motion carried unanimously.

Ratify Temporary Nursing Home Administrator Applications

A motion was made by Mr. Salitsky, seconded by Ms. Benton, to approve the ratified temporary nursing home administrator application of Barnabus Kerkula. The motion carried unanimously.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

There was no other business before the Board.

PUBLIC COMMENT

Rebecca Thomas, whom was present for the Board's review of her AIT application wanted to thank the Board for approving her application.

NEXT MEETING

The next meeting will be November 14, 2017 at 1:00 p.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Mr. Salitsky, seconded by Mr. Quillen, to adjourn the meeting at 1:52 p.m. The motion carried unanimously.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II